

**MEETING OF MAYOR AND COUNCIL
WEDNESDAY, JUNE 22, 2011
7:00 PM**

*** MEETING CALLED TO ORDER * STATEMENT REGARDING OPEN PUBLIC
MEETING LAW * SALUTE TO THE FLAG**

The meeting was called to order at 7:10 p.m. by Mayor Martin. Adequate notice of this meeting was provided as is required by the Open Public Meetings Law with advertising in the Home News Tribune and posting on the bulletin board. All present Pledged Allegiance to the Flag.

***CALLING OF THE ROLL:**

PECKHAM
ASCIOLLA - absent
JANECZEK
KARCZEWSKI
PEREZ
SMITH - absent

A presentation was made by the Boy Scouts of American in recognition of all the years the Borough of Helmetta has supported Snuffy Hollow and the Boy Scouts.

*** PUBLIC PORTION**

No one from the Public wished to speak.

***CONSENT AGENDA – RESOLUTION # 2011 – 154**

REPORT of Municipal Clerk, Tax Collector, Utility Collector
RESOLUTIONS:

- 152 – Resolution of the Borough of Helmetta authorizing Payment # 8 in the amount of \$93,064.36 and change order in the amount of \$6942.23
- 157 – Resolution opposing Senate Bill S-2794 which proposes to threaten Municipal voters with the diminishment of future property tax relief
- 158 – A resolution of the Borough of Helmetta increasing Joseph Reid's Salary and extending his probationary work period
- 159 – Authorization for the signing of a shared services agreement for animal Impoundment with the Borough of Marlboro
- 160 – Resolution to cancel taxes Block 39, Lot 13.02
- 161 – Resolution of the Borough of Helmetta appointing Michal and Richie Cielez as Animal Cruelty Investigators
- 162 – A resolution authorizing the purchase of a new 2012 Chevrolet Express Van and related options under State Contract Number T-2754
- 163 – Resolution of the Borough of Helmetta adjusting Linda Smith's water Bill (Account #345-0)
- 164 – Payment of bills

MOTION – Cmn. Peckham SECOND – Cmn. Karczewski
ROLL CALL: 4 – 0

Michael Testa, Architect for the Animal Shelter was here to address any questions or concerns about the shelter.

*** REPORTS OF MAYOR, COMMITTEES, BOROUGH ATTORNEY,
BOROUGH ENGINEER, PUBLIC WORKS, PUBLIC SAFETY**

The Mayor and Attorney had no report. Darren Doran, Public Works Director,

stated a letter was received from the owner of 10 Ericson Avenue and she was told by her insurance company that she needs a handrail for the steps leading unto the property. Discussion ensued and the Borough Engineer will inspect the property and get a price. Matawan did not send in their proposal as of yet and he will contact them. Milltown is looking for a price and Darren recommended \$5000.00 for animal impoundment. There is an issue with the number of cats being picked up in Jamesburg. The Administrator is concerned and wants to advise us when and how many cats can be picked up. The Mayor is concerned about the liability to the Borough. We should be receiving a small recycling can trailer again. Kelly Hoover gave her resume to Darren and he is need of a copy of her certificate. She is currently riding with East Brunswick. If we use Kaplan's parking lot we will need to give them a certificate of insurance. With the grant project we need to know what it will cost to realign the road as Kaplan is willing to pay for it. The Park Committee will consist of Clmn. Janeczek and Smith and Brandon Metz.

*** NEW BUSINESS**

Grand opening of shelter – June 25 – everything is set. The Committee for the Animal Shelter will be the Public Works Committee

Meeting of Middlesex County Freeholders – a check will be presented to us at their meeting tomorrow evening.

Violations from Freehold Soil – the issue will be addressed by Borough Engineer Terry Vogt

*** READING OF ORDINANCE (Second Readings of 12 & 13)**

12 - An Ordinance amending and supplementing Chapter 15 (Salaries and Compensations) of the Borough Code of the Borough of Helmetta

A Motion was made and seconded to open this ordinance to the Public. There being no one from the Public who wished to speak the hearing was closed to the Public.

MOTION TO ADOPT- Clmn, Peckham SECOND – Clmn. Janeczek
ROLL CALL: 4 - 0

13 – An Ordinance of the Borough of Helmetta amending a fee schedule for the Municipal Animal Shelter

A Motion was made and seconded to open this ordinance to the Public. There being no one from the Public who wished to speak the hearing was closed to the Public.

MOTION TO ADOPT- Clmn, Peckham SECOND – Clmn. Janeczek
ROLL CALL: 4 - 0

*** CLOSED SESSION - Personnel**

MOTION – Clmn Karczewski SECOND – Clmn. Peckham
ROLL CALL: 4 – 0

All were in favor to go back into Open Session.

*** ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:35 p.m.

REPORT OF MUNICIPAL CLERK

MAY, 2011		Copies	Marr Lic	Plng Bd	Towing	Licenses	Lndlr Reg	Recycling
Rocha	\$20.00	\$20.00						
Santos	\$100.00						\$100.00	
RMK								
Group	\$100.00						\$100.00	
Messina	\$10.00	\$10.00						
Branda	\$100.00						\$100.00	
Ringel	\$100.00						\$100.00	
Shladovsky	\$100.00						\$100.00	
Kampf	\$100.00						\$100.00	
PBA	\$12.40	<u>\$12.40</u>						
McGarigle	\$10.25							
Brown	\$100.00							<u>\$10.25</u>
Fire Dept	<u>\$260.00</u>						<u>\$100.00</u>	
TOTAL	\$1,012.65	\$42.40				<u>\$260.00</u> \$260.00	\$700.00	\$10.25
Dog & Cat Licenses		\$32.00						

brough of Helmetta

REPORT OF THE TAX COLLECTOR

Month of: April, 2011

Dated: May 26, 2011

Taxes - 2011	\$ 164,640.66
Taxes - 2010	\$ 1,133.67
Interest	\$ 279.94
Costs	
Tax search	
Return Check fee	
Search Printouts	
Duplicate Bill Fee	\$ 20.00
Misc.	

TOTAL \$ 166,074.27

Tax Collectors Trust

Prior Balance	\$ 19,300.00
Receipts	\$ 3,257.09
Disbursements	
1024	\$ (3,257.09)
1025	\$ (600.00)

Balance \$ 18,700.00

Denise Jawidzik

Denise Jawidzik

Tax Collector

ADJUSTMENTS

2010	transfer O/P	\$ 418.70
2010	cancel minimum	\$ 0.52
2011	allow deduction	\$ (250.00)
2011	transfer O/P	\$ (418.70)

Closing Balances

	Debit	Credit	Net
Tax			
2011	\$ 919,077.48	\$ (13,995.02)	\$ 905,082.46
Tax			
2010	\$ 63,795.14		\$ 63,795.14
		\$ -	

Borough of Helmetta

REPORT OF THE TAX COLLECTOR

Month of: May, 2011

Dated: June 6, 2011

Taxes - 2011 \$ 851,603.27
Taxes - 2010 \$ 7,017.55

Denise Jawidzik

Denise Jawidzik

Tax Collector

ADJUSTMENTS

Interest \$ 1,442.22
Costs
Tax search
Return Check fee
Search Printouts
Duplicate Bill Fee \$ 30.00
Misc.

2011 Refund O/P \$ 500.00

Closing Balances

TOTAL \$ 860,093.04

	Debit	Credit	Net
Tax 2011	\$ 77,032.53	\$ (23,053.34)	\$ 53,979.19
Tax 2010	\$ 56,783.85	\$ (6.26)	\$ 56,777.59
		\$ -	

Tax Collectors Trust

Prior Balance \$ 18,700.00
Receipts

Disbursements

Balance \$ 18,700.00

Water/Sewer Receipts Report

May 2011

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2007 Principal	\$ -	\$ -	\$ -
2008 Principal	-	-	-
2009 Principal			
2010 Principal	1,763.07	1,511.65	3,274.72
2011 Principal	<u>42,698.69</u>	<u>44,514.30</u>	<u>87,212.99</u>
Subtotal	44,461.76	46,025.95	90,487.71
Interest	<u>320.00</u>	<u>177.79</u>	<u>497.79</u>
Subtotal	44,781.76	46,203.74	90,985.50
Final Water Reads	40.00	-	40.00
Returned Checks	-	-	-
Payment Reversal	-	-	-
NSF Bank Fees	-	-	-
Duplicate Bill Fee - W&S	5.00	-	5.00
Connection Fee	-	-	-
New Water Meter Fee	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	<u>-</u>	<u>-</u>	<u>-</u>
Total Deposits	<u>\$44,826.76</u>	<u>\$ 46,203.74</u>	<u>\$ 91,030.50</u>

Carol Feig
Utility Revenue Collector

RESOLUTION # 2011 - 152

**RESOLUTION OF THE BOROUGH OF HELMETTA
AUTHORIZING PAYMENT # 8 TO DELL-TECH, INC.
IN THE AMOUNT OF \$93,064.36 AND CHANGE ORDER
IN THE AMOUNT OF \$6942.23**

WHEREAS, the Borough of Helmetta (the "Borough") adopted a redevelopment plan for the Helme Mill Redevelopment Area which permits the redevelopment of property located at Block 13, Lot 39.2 within the Helme Mill Redevelopment Area (the "Property") for an animal shelter; and

WHEREAS, pursuant to a Redevelopment Agreement (the "Agreement"), the Borough designated Dell-Tech, Inc. ("Dell-Tech") as the redeveloper for the Property; and

WHEREAS, Dell-Tech has submitted an Application and Certificate for Payment No. 8 dated June 8, 2011 to the Borough in the amount of \$93,064.36 and a Change Order of \$6942.23; and

WHEREAS, the Borough's consulting architect, Michael Testa, LLC has certified that the work performed by Dell-Tech has progressed as indicated by the Agreement, the quality of the work is in accordance with the Agreement, and that Dell Tech is entitled to payment of the amount certified; and

WHEREAS, the Borough Council would like to authorize payment to Dell-Tech in the amount of \$93,064.36 and a Change Order of \$6942.23,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue payment to Dell-Tech Inc. in the amount of \$93,064.36 and Change Order of \$6942.23 pursuant to the Application and Certificate for Payment No. 8, and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to each of the following:

Dell-Tech, Inc.
Terry Vogt, Borough Engineer/Borough Planner
David A Clark, Borough Attorney
Michael Testa, Borough's consulting architect
Lori Russo, C.F.O.

RESOLUTION # 2011 - 157

**RESOLUTION OPPOSING SENATE BILL S-
2794 WHICH PROPOSES TO THREATEN
MUNICIPAL VOTERS WITH THE
DIMINISHMENT OF FUTURE PROPERTY
TAX RELIEF FUNDING**

WHEREAS, Senate President Steve Sweeney has proposed legislation, Senate Bill S-2794, for introduction on March 10, which would amend the statutes that created the Local Unit Alignment, Reorganization, and Consolidation Commission (LUARCC), and grant LUARCC greater powers and duties regarding consolidation and shared services proposals; and

WHEREAS, many of the provisions in Senator Sweeney's bill could reduce the costs of shared services and consolidations, produce municipal savings and promote relief for our property taxpayers; and

WHEREAS, other provisions of the proposal, however, raise serious concerns including sending a consolidation or shared service proposal, submitted by LUARCC, and not specifically vetoed by the Legislature, to the voters of the effected local governments for approval or rejection, and the voters would then essentially be threatened with the diminishment of future property tax relief funding if they do not vote in favor of the LUARCC recommendation; and

WHEREAS, the Borough Council strongly opposes Senate Bill S-2794 in its current form and wishes to make this opposition known to the Borough's representatives in State Congress.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Borough Council strongly opposes the adoption of Senate Bill S-2794; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided by the Borough Clerk to Senator Barbara Buono and Assemblymen Peter J. Barnes, III and Patrick J. Diegnan, Jr.

RESOLUTION # 2011 – 158

A RESOLUTION OF THE BOROUGH OF HELMETTA INCREASING JOSEPH REID'S SALARY AND EXTENDING HIS PROBATIONARY WORK PERIOD

WHEREAS, Joseph Reid is currently employed by the Borough of Helmetta (the "Borough") as an animal control office and laborer; and

WHEREAS, Joseph Reid was originally hired for a ninety (90) day probationary period at the hourly rate of \$10.00; and

WHEREAS, the Borough now desires to extend Joseph Reid's employment for an additional ninety (90) day probationary period at an increased hourly rate of \$12.50.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that Joseph Reid's employment as an animal control officer/laborer be and hereby is extended for an additional ninety (90) day probationary period at the increased rate of \$12.50 per hour, and that the Mayor is hereby authorized to execute all documents necessary to effectuate such hiring.

RESOLUTION # 2011 - 159

AUTHORIZATION FOR THE SIGNING OF A SHARED SERVICES AGREEMENT FOR ANIMAL IMPOUNDMENT SERVICES WITH THE BOROUGH OF MARLBORO

BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign an agreement with the Borough of Marlboro for animal impoundment services through December 31, 2012, with two optional one year renewal periods

RESOLUTION #2001 – 160

RESOLUTION TO CANCEL TAXES, BLOCK 13, LOT 39.02

WHEREAS, Block 13, Lot 39.02 was previously owned by Renaissance Properties ; and

WHEREAS, this property was recently purchased by the Borough of Helmetta to construct an animal shelter ;

WHEREAS the Borough is exempt from paying taxes ;

NOW THEREFORE BE IT RESOLVED that the amount of \$1,604.76 be cancelled and a copy of this resolution be filed with the Tax Collector and the Chief Financial Officer.

RESOLUTION # 2011 – 161

**RESOLUTION OF THE BOROUGH OF HELMETTA
APPOINTING MICHAL AND RICHIE CIELESZ AS
ANIMAL CRUELTY INVESTIGATORS**

WHEREAS, Michal and Richie Cielesz are both currently employed as Shelter Directors at the Helmetta Municipal Animal Shelter in the Borough of Helmetta (the "Borough"); and

WHEREAS, Michal and Richie Cielesz are both licensed animal cruelty investigators and have offered to serve as animal cruelty officers/investigators for the Borough in addition to their current positions; and

WHEREAS, the Borough Council wishes to formally appoint Michal and Richie Cielesz to serve as animal cruelty officers/investigators on a volunteer basis.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that Michal and Richie Cielesz be and hereby are appointed as animal cruelty officers/investigators on behalf of the Borough of Helmetta, to serve on a volunteer basis.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Michal & Richie Cielesz
- b. Darren Doran
- c. GluckWalrath, LLP

RESOLUTION # 2011 – 162

**A RESOLUTION AUTHORIZING THE
PURCHASE OF A NEW 2012 CHEVROLET
EXPRESS VAN AND RELATED OPTIONS
UNDER STATE CONTRACT NUMBER T-
2754**

WHEREAS, the Borough of Helmetta (the "Borough") desires to add an additional vehicle to its fleet of vehicles which provide animal control services in the Borough; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, a municipality may, without advertising for bids, purchase goods under any contract for such goods entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough desires to purchase a new 2012 Chevrolet Express van, model number CG13405, and related express options as further set forth on Exhibit A attached hereto, from Mall Chevrolet of Cherry Hill, New Jersey under State Contract number T-2754; and

WHEREAS, the total price for the Chevrolet Express van and related express options under the State Contract is \$18,015.00; and

WHEREAS, the Borough also desires to purchase several options which are not covered under the State Contract, as further set forth on Exhibit B attached hereto, so long as the price of any and all of those options purchased does not exceed \$1,985.00; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the purchase of this vehicle in an amount not to exceed \$20,000.00.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Helmetta that authorization is hereby granted to purchase a new 2012 Chevrolet Express van, model number CG13405 and related express options from Mall Chevrolet of Cherry Hill, New Jersey under State Contract number T-2754, as well as several options which are not covered under the State Contract, in a total amount not to exceed \$20,000.00.

BE IT FURTHER RESOLVED that the Mayor of the Borough of Helmetta is hereby authorized to sign all documents necessary to effectuate the purchase of the vehicle described herein on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has executed a Certification of Funds for this contract, which is attached hereto, and that sufficient funds are available for said contract from Account Number _____; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Mall Chevrolet
- b. Darren Doran
- c. Lori Russo, Borough Chief Financial Officer
- d. GluckWalrath, LLC

EXHIBIT A

MALL CHEVROLET
75 HADDONFIELD ROAD
CHERRY HILL, NJ 08002
Rick Di Renzo, Fleet Manager
856-449-9254-Direct / 856-504-0108-Fax
ret2600@msn.com
NJ CONTRACT # T-2754
2011 CHEVROLET EXPRESS VAN CG13405
\$15,630.00

135" Wheelbase	Mirrors, outside manuel, black
Fuel Capacity 31 gls	Glass, Solar ray light tinted, all windows
Front vinyl bucket seats	Wipers, front intermittent
Single zone air conditioning	Front license plate
Console, engine cover with open storage bin	Interior lighting with 2 dome lights
Floor covering Black vinyl	Transmission, 4 speed automatic
Steering wheel, steel sleeve column	Rear Axle, 3.42 ratio
AM/FM Radio Provisions	Rear wheel drive
Instrumentation	Battery 600 CCA
Oil life monitor	Alternator, 125 amps
Driver Information center	Frame, full length box ladder type
Theft deterrent system, Pass-Key III	GVW 7300 lbs
Defogger, side windows	Power steering
Power outlest, 2 on console cover	Brakes, 4-wheel antiocck-4-wheel disc
Headliner, cloth driver and passenger	Stanless stell exhaust
Visors, driver and front passenger	Brake/Transmission shift interlock
Assist handle, front passenger	Stabli-Trak, traction assistance
Wheels, 4-17	Daytime Running lights
Power door locks, remote keyless entry and 2 key fobs	Air-bags, frontal driver and passenger
Radio Suppression package	Air-bags, head/side curtain
Wheels, 4-17"x7" steel, includes steel spare	Bumpers, front-rear painted black
Tires, P245/70R17, all season, blackwall	Grille, black w/ single rectangular halogen headlamps
Door, swing out passenger side	
<u>Colors:</u>	
Summit White-Black-Victory Red	
Special Paints available-call for pricing.	

EXPRESS OPTIONS:

ZQ2: CONVIENANCE PACKAGE, POWER WINDOWS AND LOCKS	<u>COST</u>
C69: AIR CONDITIONING, REAR	\$ 475.00
C36: HEATER, REAR AUXILIARY	\$ 860.00
VLP: BULKHEAD DIVIDER	\$ 295.00
5H1: TWO ADDITIONAL KEYS	\$ 550.00
ZW2: GLASS, FIXED REAR DOORS	\$ 45.00
B31: FLOOR COVERING-FULL LENGTH VINYL	\$ 60.00
	\$ 100.00
TOTAL	2385

EXHIBIT B

MALL
CHEVROLET
75 HADDONFIELD ROAD
CHERRY HILL, NJ 08002
Rick Di Renzo, Fleet Manager
856-449-9254-Direct / 856-504-0108-
Fax
ret2600@msn.com
NJ CONTRACT # T-2754
2011 CHEVROLET EXPRESS VAN CG13405

NON STATE CONTRACT
OPTIONS:

BACKUP ALARM	<u>COST:</u>
LIGHTBAR, AMBER WITH 4 ROTATORS	\$ 85.00
DOT SAFETY KIT, TRIANGLES, FIRST AID AND FIRE EXTINGUISHER	\$ 900.00
INTERIOR 48" FLOURESCENT LIGHT	\$ 110.00
DRIVER DATA FILE	\$ 225.00
ROOF VENT	\$
	\$
Total	\$1865.00

RESOLUTION # 11 – 163

RESOLUTION OF THE BOROUGH OF HELMETTA ADJUSTING LINDA SMITH'S WATER BILL (ACCOUNT # 345-0)

WHEREAS, Linda Smith ("Smith") is a resident of the Borough of Helmetta (the "Borough") and currently resides at 1508 Stoneridge Circle in the Borough; and

WHEREAS, Smith's meter transceiver unit ("MXU"), which measures the volume of water usage, was replaced on her property in 2010; and

WHEREAS, on May 9, 2011, Smith wrote to inform the Borough that her water bill for the 3rd quarter of 2010 was in excess of what it normally should be; and

WHEREAS, in response to Smith's letter, a review of Smith's water account was performed and her MXU was inspected and it was discovered that before her new MXU was installed, Smith's water usage was estimated at an amount higher than her actual usage; and

WHEREAS, due to this estimation, Smith was improperly charged \$93.29 more than she should have been for water usage in 2010; and

WHEREAS, the Borough desires to adjust Smith's water bill (account number 345-0) in order to reflect a deduction of \$93.29 plus interest.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Borough Council hereby deducts \$93.29 plus interest from Linda Smith's water bill, account number 345-0, in order to correct an inaccurate estimation of her water usage in 2010 before Smith's new MXU was installed.

RESOLUTION
2011-

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, in the County of Middlesex, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor and Chief Financial Officer are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Clerk's Office.

CURRENT FUND	\$ 9,446.12
WATER OPERATING FUND	55.71
SEWER OPERATING FUND	21.84
GENERAL CAPITAL FUND	8,061.77
BUILDERS' ESCROW	472.50
	<u>\$ 18,057.94</u>

	Motion	Second	Aye	Nay	Abstain	Absent
Peckham						
Asciolla						
Janeczek						
Karczewski						
Perez						
Smith						

Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at their regular meeting on June 22, 2011.

Sandra Bohinski, Municipal Clerk

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 1

Rcvd Batch Id Range: First to Last			Rcvd Date Start: 0		End: 06/20/11		Report Format: Detail	
Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract		
06/20/11	LAR	11-00549	ACT01 ACTION DATA SVC, INC 1 INV 5011 - P/E 6/1/11	42.14	1-01-20-705-020 FINANCE OE			
06/20/11	LAR	11-00549	2 INV 5011 - P/E 6/1/11	14.04	1-05-55-500-020 WATER OPERATING OE			
06/20/11	LAR	11-00549	3 INV 5011 - P/E 6/1/11	14.04	1-07-55-500-020 SEWER OPERATING OE			
P.O. Total:				70.22				
06/20/11	LAR	11-00540	ADT01 ADT SECURITY SERVICES INC. 1 INV 48938594 - Q3-11	207.18	1-01-26-772-020 BUILDINGS & GROUNDS OE			
06/20/11	LAR	11-00484	CIT03 CITTA, HOLZAPFEL & ZABARSKY PC 1 INV 17667 - 5/11	400.00	1-01-25-757-020 MUNICIPAL PROSECUTOR OE			
06/20/11	LAR	11-00510	CLA01 CLARKIN & VIGNUOLO, P.C. 1 INV 7602 - AGGO	315.00	T-14-57-000-017 AGGO, LLC			
06/20/11	LAR	11-00532	COM02 COMCAST 1 6/8/11 INVOICE	60.05	1-01-31-827-020 TELEPHONE COSTS			
06/20/11	LAR	11-00467	EAS09 EAST COAST EMERGENCY LIGHTING 1 QUOTE #0100025115	372.00	1-01-25-745-020 POLICE DEPARTMENT OE			
06/20/11	LAR	11-00516	EAS09 EAST COAST EMERGENCY LIGHTING 1 QUOTE #0100025115	186.00	1-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS			
06/20/11	LAR	11-00034	GLU01 GLUCK WALRATH LLP 7 INV 25072 - 5/11 RETAINER	2,087.05	1-01-20-712-020 LEGAL SERVICES OE			
06/20/11	LAR	11-00541	GLU01 GLUCK WALRATH LLP 1 INV 25071 - 5/11 KAPLAN LIT	165.00	1-01-20-712-020 LEGAL SERVICES OE			
06/20/11	LAR	11-00542	GLU01 GLUCK WALRATH LLP 1 INV 25073 - 5/11 GENERAL	485.60	1-01-20-712-020 LEGAL SERVICES OE			
06/20/11	LAR	11-00543	GLU01 GLUCK WALRATH LLP 1 INV 25074 - 5/11 KAPLAN LIT	555.00	1-01-20-712-020 LEGAL SERVICES OE			

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 2

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
06/20/11	LAR	11-00483	HOM03 HOME NEWS & TRIBUNE 1 AD 0101341482 - ORD 2011-9	46.88	1-01-20-120-020 MUNICIPAL CLERK OE	
06/20/11	LAR	11-00523	HOM03 HOME NEWS & TRIBUNE 1 AD 0101351285 - ORD 2011-12,13	90.89	1-01-20-120-020 MUNICIPAL CLERK OE	
06/20/11	LAR	11-00553	HOM03 HOME NEWS & TRIBUNE 1 AD 0101345790 - BUDGET	202.40	1-01-20-120-020 MUNICIPAL CLERK OE	
06/20/11	LAR	11-00508	JAM04 JAMESBURG PRESS 1 6/2/11 INVOICE - CARDS	23.40	1-01-20-705-020 FINANCE OE	
06/20/11	LAR	11-00508	2 6/2/11 INVOICE - CARDS	7.80	1-05-55-500-020 WATER OPERATING OE	
06/20/11	LAR	11-00508	3 6/2/11 INVOICE - CARDS	7.80	1-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				39.00		
06/20/11	LAR	11-00533	JCP01 JCP&L 1 6/13/11 INVOICE	19.43	1-05-55-500-020 WATER OPERATING OE	
06/20/11	LAR	11-00525	LOC03 LOCAL UNION 210 1 6/11 INVOICE-INITIATION FEES	350.00	1-01-26-765-020 STREETS & ROADS OE	
06/20/11	LAR	11-00525	2 6/11 INVOICE-DUES	346.00	1-01-26-765-020 STREETS & ROADS OE	
P.O. Total:				696.00		
06/20/11	LAR	11-00273	MAC04 MACK INDUSTRIES INC. 2 2011 MAINTENANCE AGREEMENT	1,002.66	1-01-26-772-020 BUILDINGS & GROUNDS OE	
06/20/11	LAR	11-00487	MAR02 NANCY MARTIN 1 REIMBURSEMENT-ROAMING CHARGES	21.44	1-01-31-827-020 TELEPHONE COSTS	
06/20/11	LAR	11-00518	MAR02 NANCY MARTIN 1 REIMB-SHELTER FOOD	63.43	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
06/20/11	LAR	11-00546	MAR02 NANCY MARTIN 1 REIMB-SHELTER FOOD	101.70	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 3

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
06/20/11	LAR	11-00521	MC101 M C I A 1 INV 2515 - 5/11	1,120.60	1-01-43-786-020 MIDDLESEX CO RECYCLING PROGRAM	
06/20/11	LAR	11-00512	MGL01 MGL PRINTING SOLUTIONS 1 INV 98246 - TAX BILLS	354.00	1-01-20-708-020 REVENUE ADMN TAX COLL OE	
06/20/11	LAR	11-00536	NEW23 NJ LEAGUE OF MUNICIPALITIES 1 INV 11M-8926 - PUBLICATIONS	112.00	1-01-20-110-020 MAYOR & COUNCIL OE	
06/20/11	LAR	11-00536	2 INV 11M-8926 - PUBLICATIONS	16.00	1-01-20-120-020 MUNICIPAL CLERK OE	
06/20/11	LAR	11-00536	3 INV 11M-8926 - PUBLICATIONS	16.00	1-01-20-710-020 TAX ASSESSOR OE	
06/20/11	LAR	11-00536	4 INV 11M-8926 - PUBLICATIONS	16.00	1-01-20-712-020 LEGAL SERVICES OE	
P.O. Total:				160.00		
06/20/11	LAR	11-00511	ONE02 ONE CALL CONCEPTS, INC. 1 INV 1055083 - 5/11	16.50	1-01-26-765-020 STREETS & ROADS OE	
06/20/11	LAR	10-00634	REM01 REMINGTON, VERNICK & VENA 11 INV 1206T056-10 - SHELTER	2,093.51	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
06/20/11	LAR	11-00528	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T059-2 MAPLE, JOHN	5,558.30	C-04-55-300-150 2011-5 MAPLE, JOHN & WASHINGTON	
06/20/11	LAR	11-00529	REM01 REMINGTON, VERNICK & VENA 1 INV 1206P020-3 AGGO	157.50	T-14-57-000-017 AGGO, LLC	
06/20/11	LAR	11-00513	RUS02 LORI A. RUSSO, CUSTODIAN 1 PETTY CASH REIMBURSEMENT	173.54	1-01-43-800-020 INTERLOCAL ANIMAL SHELTER OE	
06/20/11	LAR	11-00558	STA02 STAPLES CREDIT PLAN 1 6/8/11 STATEMENT	409.96	C-04-55-500-801 ANIMAL SHELTER-CONSTRUCTION	
06/20/11	LAR	10-00973	TES02 TESSCO INCORPORATED 1 INV 628914	95.07	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	
06/20/11	LAR	10-00973	2 INV 628976	285.84	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	
06/20/11	LAR	10-00973	3 INV 662987	152.56	0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 4

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
06/20/11	LAR	10-00973	4 INV 857795	169.69	VEHICLE MAINT-POLICE VEHICLES 0-01-26-315-022 VEHICLE MAINT-POLICE VEHICLES	
P.O. Total:				703.16		
06/20/11	LAR	11-00505	TH001 THOMSON WEST 1 INV 823031293	109.50	1-01-42-855-020 MUNICIPAL COURT OE	
06/20/11	LAR	11-00514	UNI03 UNITED PARCEL SERVICE 1 INV 0000r47f62221	14.44	1-05-55-500-020 WATER OPERATING OE	
Total for Batch: LAR				18,057.94		
Total for Date: 06/20/11				Total for All Batches:	18,057.94	

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 5

Batch Id	Batch Total
Total for Batch: LAR	18,057.94
Total Of All Batches:	<u>18,057.94</u>

06/20/11
13:01:06

BOROUGH OF HELMETTA
Received P.O. Batch Listing By Vendor Id

Page No: 6

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	0-01	703.16	0.00
CURRENT FUND	1-01	8,742.96	0.00
WATER OPERATING FUND	1-05	55.71	0.00
SEWER OPERATING FUND	1-07	21.84	0.00
Year Total:		8,820.51	0.00
GENERAL CAPITAL FUND	C-04	8,061.77	0.00
BUILDERS' ESCROW FUND	T-14	472.50	0.00
Total Of All Funds:		18,057.94	0.00

ORDINANCE # 2011 - 12

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 15 (SALARIES AND COMPENSATION) OF THE BOROUGH CODE OF THE BOROUGH OF HELMETTA

WHEREAS, N.J.S.A. 40A:9-10 requires that the salaries, wages or other compensation for municipal officers and employees be fixed by ordinance; and

WHEREAS, it is necessary to amend the existing salary ordinance of the Borough in order to reflect changes in salaries, wages or other compensation to certain municipal officers and employees.

**NOW, THEREFORE, BE AND IT IS HEREBY
ORDAINED** by the Borough Council of the Borough of Helmetta that the salary and compensation ranges of the following officers and employees of the Borough of Helmetta shall be as set forth below:

TITLE OF OFFICER OR EMPLOYEE	ANNUAL SALARY RANGE
Animal Shelter Director	\$15.00 - \$30.00 an
hourAnimal Shelter Assistant Director	\$10.00 - \$25.00 an hour
Animal Shelter Laborer	\$7.00 - \$15.00 an hour

Section 2. All salary provisions, salary-related items and other benefits of employment, as set forth in any employment agreement between the Borough and municipal officers or employees shall remain in full force and effect and shall not be modified by this Ordinance.

Section 3. If any part or parts of this Ordinance are for any reason held to be invalid, such adjudication shall not affect the validity of the remaining portions of this Ordinance. Section 4. All Ordinances or parts of Ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 5. This Ordinance shall take effect immediately upon its adoption and publication as required by law.

ORDINANCE # 2011 - 13

AN ORDINANCE OF THE BOROUGH OF HELMETTA AMENDING A FEE SCHEDULE FOR THE MUNICIPAL ANIMAL SHELTER

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Helmetta, County of Middlesex and State of New Jersey that the following fee schedule for the Helmetta Municipal Animal Shelter is hereby amended as follows:

Surrender

Cats \$50.00

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.